

MEMORANDUM FOR ALL ARMY MEDICAL SPECIALIST CORPS PERSONNEL

SUBJECT: Specialist Corps Chief Policy 40-03-07 on Tracking of Licensure and/or Certification Renewals

1. PURPOSE: To establish a policy regarding the tracking and documentation of licensure and/or certification by the SP Corps.
2. APPLICABILITY: This policy applies to all Specialist Corps officers.
3. REFERENCE: AR 40-68.
4. POLICY:
 - a. IAW AR 40-68, all SP officers are required to maintain appropriate licensure and/or certification.
 - b. Documentation of licensure and/or certification (both initial and subsequent renewals) is to be forwarded by each officer to the SP Branch at PERSCOM. Fax or hard copies are acceptable. Documentation should be forwarded prior to expiration of current license and/or certification to preclude a lapse in credentials.
 - c. PERSCOM is responsible for updating Section X of the ORB as required.
 - d. AOCs chiefs are responsible for periodic and routine reconciliation of licensure and/or certification status with the SP Branch at PERSCOM.
5. EXPIRATION: This policy memorandum does not expire until superseded or rescinded by the Chief, Specialist Corps or authorized representative.
6. The point of contact for this policy is the Assistant to the Chief, Army Medical Specialist Corps, Commercial (210) 221-8306 or DSN 471-8306.

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REBECCA S. HOOPER
Colonel, SP
Chief, Specialist Corps